

**Municipal Facility
Stormwater Structural Control Inventory
Tracking Sheet**

Facility Information:	
Community Name:	Village of Spring Lake
Facility Name:	Village Hall and Public Parking Lot
Facility Address:	102 W. Savidge St.
Receiving Water/ Outfall ID:	Grand River/Outfall 21
Facility Type:	Administrative Buildings
Secondary Facility Type (Optional) :	
Stormwater Structural Control Inventory:	
Quantity:	Type:
3	Catch basins
0	Constructed wetlands
0	Detention basins
0	Infiltration basins and trenches
0	Oil/water separators
0	Porous pavement
0	Pump Stations
0	Rain gardens
0	Secondary containment
0	Underground storage vaults or tanks
0	Vegetated swales
0	Other structural storm water controls (See Notes)
Completed on:	28-Jan-15
Facility Map Location:	Spring Lake Village & Public Works Complex

Notes: Grand River/Outfall 21

Instructions: Complete all gray areas on the form. If your facility can be identified as more than one type in the drop down menu, use the optional secondary field, if you need 3 or more types, add them to the notes. Provide the number of each type of stormwater structural control at the facility that discharges stormwater to waters of the state.

**Municipal Facility
Stormwater Structural Control Inventory
Tracking Sheet**

Facility Information:	
Community Name:	Village of Spring Lake
Facility Name:	Downtown Public Parking Lot
Facility Address:	213 W. Exchange St.
Receiving Water/ Outfall ID:	Grand River/SLV-011
Facility Type:	Public Parking Lots
Secondary Facility Type (Optional) :	
Stormwater Structural Control Inventory:	
Quantity:	Type:
3	Catch basins
0	Constructed wetlands
0	Detention basins
0	Infiltration basins and trenches
0	Oil/water separators
0	Porous pavement
0	Pump Stations
0	Rain gardens
0	Secondary containment
0	Underground storage vaults or tanks
0	Vegetated swales
0	Other structural storm water controls (See Notes)
Completed on:	28-Jan-15
Facility Map Location:	Spring Lake Village & Public Works Complex

Notes: Grand River/SLV-011

Instructions: Complete all gray areas on the form. If your facility can be identified as more than one type in the drop down menu, use the optional secondary field, if you need 3 or more types, add them to the notes. Provide the number of each type of stormwater structural control at the facility that discharges stormwater to waters of the state.

**Municipal Facility
Stormwater Structural Control Inventory
Tracking Sheet**

Facility Information:	
Community Name:	Village of Spring Lake
Facility Name:	Village of Spring Lake Department of Public Works Complex
Facility Address:	210 S. Buchanan St.
Receiving Water/ Outfall ID:	Grand River/SLV-010
Facility Type:	Public Works Yard
Secondary Facility Type (Optional) :	Salt Storage Facilities
Stormwater Structural Control Inventory:	
Quantity:	Type:
1	Catch basins
0	Constructed wetlands
0	Detention basins
0	Infiltration basins and trenches
1	Oil/water separators
0	Porous pavement
0	Pump Stations
1	Rain gardens
0	Secondary containment
0	Underground storage vaults or tanks
0	Vegetated swales
	Other structural storm water controls (See Notes)
Completed on:	28-Jan-15
Facility Map Location:	Spring Lake Village & Public Works Complex

Notes: Complete Public Works maintenance facility with garage, equipment and materials storage, and salt storage. The interior wash bay drain is plumbed to sanitary sewer and there are no underground storage tanks or fuel pumps located on premises. Grand River/ SLV-010

Instructions: Complete all gray areas on the form. If your facility can be identified as more than one type in the drop down menu, use the optional secondary field, if you need 3 or more types, add them to the notes. Provide the number of each type of stormwater structural control at the facility that discharges stormwater to waters of the state.

**Municipal Facility
Stormwater Structural Control Inventory
Tracking Sheet**

Facility Information:	
Community Name:	Village of Spring Lake
Facility Name:	Mill Point Park
Facility Address:	210 S. School St.
Receiving Water/ Outfall ID:	Grand River/SLV-013 & SLV-014
Facility Type:	Parks
Secondary Facility Type (Optional) :	Public Parking Lots
Stormwater Structural Control Inventory:	
Quantity:	Type:
2	Catch basins
1	Constructed wetlands
0	Detention basins
0	Infiltration basins and trenches
0	Oil/water separators
0	Porous pavement
0	Pump Stations
0	Rain gardens
0	Secondary containment
0	Underground storage vaults or tanks
0	Vegetated swales
	Other structural storm water controls (See Notes)
Completed on:	28-Jan-15
Facility Map Location:	Spring Lake Village & Public Works Complex

Notes: Grand River/SLV-013 & SLV-014

Instructions: Complete all gray areas on the form. If your facility can be identified as more than one type in the drop down menu, use the optional secondary field, if you need 3 or more types, add them to the notes. Provide the number of each type of stormwater structural control at the facility that discharges stormwater to waters of the state.

Facility Name: Village of Spring Lake Department of Public Works Complex

Person Responsible for Facility Oversight: Roger A. Belknap, DPW Director

Standard Operating Procedure (SOP) for Facilities with HIGH potential for Pollutant Runoff

This facility was assessed and determined to have a high potential to discharge pollutants to surface waters of the state based on the following factors or conditions present on the site:

- Fleet Maintenance or Storage Yard
- Large amount of urban pollutants stored at the site
- Identification of improperly stored materials
- The potential for polluting activities to be conducted outside
- Proximity to waterbodies
- Poor housekeeping practices
- Discharge of pollutants of concern to impaired waters

Site-specific structural and non-structural controls and good housekeeping practices implemented and maintained onsite are identified in the facility inventory in Appendix 6 of the SWMP. Maintenance procedures and good housekeeping practices are detailed in the BMP manual in Appendix 7 of the SWMP.

Inspection

Conduct routine maintenance and inspections of storm water management and control devices to ensure materials and equipment are clean and orderly and to prevent or reduce pollutant runoff.

Routine Maintenance Schedule: **Bi-weekly Maintenance will be conducted by DPW Staff.**

Conduct a comprehensive inspection including all structural storm water controls and a review of non-structural storm water controls to prevent or reduce pollutant runoff.

Comprehensive Site Inspection Schedule: **Inspections will be performed every six months.**

Significant materials

Identify all significant materials onsite with the potential to pollute stormwater.

Material	Handling & Storage Requirements	Potential to Pollute (High, Medium, Low)
Trash Dumpster	<ul style="list-style-type: none">• Keep lids closed; bi-weekly removal	Medium
Automotive Lubricants and Coolants	<ul style="list-style-type: none">▪ Keep chemicals in their original containers, and keep them well labeled.	Medium

Facility Name: Village of Spring Lake Department of Public Works Complex

Person Responsible for Facility Oversight: Roger A. Belknap, DPW Director

	<ul style="list-style-type: none">▪ Do not store chemicals, drums, or bagged materials directly on the ground.▪ Store materials indoors or under covered areas.▪ Minimize the pooling of water on the site.▪ Tanks should be surrounded by secondary containment if required▪ Conduct periodic inspections of storage areas, material containers, and storage tanks.▪ Have an employee trained in spill containment and cleanup present during loading/unloading of dangerous waste and hazardous materials.	
Sand/Aggregate/Landscape Bark Materials	<ul style="list-style-type: none">▪ Minimize the pooling of water on the site.▪ Store materials indoors or under covered areas whenever possible.▪ Keep outdoor storage areas in good condition.	Low
Road Salt/Winter Maintenance Materials	<ul style="list-style-type: none">▪ Minimize the pooling of water on the site.▪ Store materials indoors or under covered areas whenever possible.▪ Keep outdoor storage areas in good condition.	Low